

## CRLP Meeting Summary

Date: May 29, 2014

Location: BLM Office Albuquerque, NM

Attendees: Robert Jolley, Samuel Burton, Janet Huff, Nick DeMai, Terry Copeland, Adriene Brumley, Reb Con

A meeting was held with Nick DeMai and BLM staff to discuss the current Agreements and potential actions needed to renew, extend or modify them. The following topics were discussed, and action items developed.

- Billing and Payments
- Minor Maintenance/ Major Maintenance (Clear Delineation and Deliverables)
- Emergency Repairs (Affecting Helium Production)
- Environmental Compliance (Air)
- Safety Compliance (Process Safety Management)
- Aligning Agreements with FAR and HSA
- Central Compression Tie-in
- July Shut-down Coordination
- Enhanced Communication

### Action Items:

1. Corrective Action Plan (CAP) sent to team for input
2. Need SPIs for both agreements to submit to Solicitor and WO for approval.
3. Need copy of letter sent to CRLP by Amarillo Field Manager to negotiate the next phase.
4. Nick DeMai to provide a list of outstanding disallowed cost to Janet and Sam
- 5 Spreadsheet or list of capitalized major maintenance expenses/cost.
6. Develop a process and contract language to settle disputes regarding the Financial Assistance Agreements to incorporate into the new agreement(s).
7. Address BLM concerns regarding EPA compliance –CRLP responsibility or BLM responsibility – to incorporate in the new agreement(s).

### Decision:

To improve the communication with the CRLP, monthly teleconferences will be held with the Amarillo Field Office personnel (and others) starting June 8<sup>th</sup> .